



GETTING SET UP

Report, block and mute

If something on RepBud isn't right, you can report it in a few taps — here's how, and what happens next.

Covers /dashboard/messages · for rep, dmc, buddy, reporter, ready

The steps

01 Find Report

Report sits on profiles, messages, group chats, Reporter Briefs and replies, Ask the reps, RepBud Ready listings, client pages and events.

02 Say what is wrong

Choose a reason — from Spam and Harassment or bullying to Not right for RepBud and Something else — and add details if you like.

03 Reports are private

The member is not told who reported them. Choose Send report.

04 It leaves your screen

You see Thanks. We'll review this. A reported message, post or listing is hidden from you straight away.

05 Block or mute

The same sheet offers to block the member, for 7 days, 30 days or until you lift it. Where it fits, it offers a mute too — questions from them, or invitations from them.

06 RepBud reviews it

RepBud reviews each report and lets you know once it has, without saying what was done. Lift a block sooner from Blocked in your settings.

07 Mute a busy group

A group chat can be muted for 8 hours, 1 week or always, from its details on the website or by tapping the group's name in the app.

Next: Choose your notifications

Questions

Will the member know I reported them?

No. Reports are private: the member is not told who reported them.

What happens after I report something?

The item is hidden from you straight away (a profile or an event stays visible), and RepBud reviews the report. You get an in-app notice once it has been reviewed.

What is the difference between blocking and muting?

Blocking hides you from each other on RepBud — search, the map, connections and messages — for 7 days, 30 days or until you lift it, and they are not told. Muting is narrower: it stops one member's questions or group invitations, or quietens one group chat for 8 hours, 1 week or always.

Can I report something more than once?

Each item takes one report from you. If you've already reported it, the sheet says so.

What does RepBud see when I report a message?

That one message, with any photo or file on it, and nothing else from the conversation.

What can I report?

Profiles, direct messages, group chats and their messages, Reporter Briefs and replies, Ask the reps questions and answers, RepBud Ready listings, client pages, events and photos.